

**BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1****Mt. Sterling, Illinois****July 22, 2020**

The regular meeting of the Board of Education was held on Wednesday evening, July 22, 2020 at 6:00 p.m. in the Brown County Board of Education Office and via Zoom video conference. The meeting was called to order by President Philip Krupps. The minutes were recorded by McKenzie Taute.

Roll call: Krupps, yea; Blaesing, absent; Blakeley, yea; McCaskill, yea; Fullerton, yea; Heinecke, yea; Hughes, yea.

***In attendance at the Board of Education Office:*** Vicki Phillips, McKenzie Taute, Tracy Conley, Pollee Craven, Sally Ruble, Shelly Sheffler, Kris Gallaher, Garrett Phillips

***In attendance via Zoom:*** James McKay, Dan Long, David Phelps, Marcy Wort

**Motion by Fullerton, seconded by Blakeley, to approve the Consent Agenda.**

Roll call: Heinecke, yea; Hughes, yea; Fullerton, yea; Blakeley, yea; Krupps, yea; McCaskill, yea.

**Motion by Blakeley, seconded by Heinecke, to approve the Financial Report.**

Roll call: Krupps, yea; Heinecke, yea; Hughes, yea; Blakeley, yea; Fullerton, yea; McCaskill, yea.

***Committee Reports:*** McCaskill and Fullerton spoke to the board about the ongoing renovations on the grounds. Asbestos abatement is moving along at the elementary school and high school locations. New flooring, gym painting and insulation work has been making a lot of progress at the elementary school. McCaskill discussed the benefit of adding epoxy to repair plumbing lines at the high school. James McKay spoke with the board about the door lock and cylinder replacement project he has been working on. McCaskill explained that McKay being able to complete the locksmith work has saved the district thousands of dollars.

**Motion by Fullerton, seconded by Heinecke, to approve the Brown County School District Student Handbook, BC Elementary Handbook, BC Middle School Handbook, BC High School Handbook and Hornet Athletic Handbook.**

Roll call: Heinecke, yea; Blakeley, yea; Krupps, yea; Fullerton, yea; Hughes, yea; McCaskill, yea.

The approval of Staff, Substitute Teacher and Exempt Employee Handbooks was tabled until the August board meeting due to changing circumstances related to the Coronavirus.

Each building principal along with Superintendent Phillips spoke about the Brown County Return to Learn Plan. The discussion included what day to day learning might look like in each building. Administrators discussed many ideas in effort to try to mitigate risk including smaller class sizes, eating in the classroom, utilizing self-contained classrooms, and a combination of in person/blended learning options. The board discussed in length options to bring students and staff back to school as safely and effectively as possible. Mrs. Phillips explained that the Return to Learn Plan is a work in progress as guidelines are changing daily. A special board meeting is scheduled for July 29, 2020 at 6:00 p.m. for the final approval of the Brown County Return to Learn Plan.

**Motion by Blakeley, seconded by Hughes, to authorize Superintendent Phillips to engage in an agreement with the Workforce Innovation Board of Western Illinois Disaster Recovery Grant. This grant will allow the district to be refunded the costs related to employing two temporary custodians and two temporary secretaries to assist with the COVID related extra duties by staff. Each of the custodian positions will pay \$13.39 per hour with 1400 maximum allowed hours for reimbursement to the district and each of the secretary positions will pay \$12.97 per hour with 1400 maximum allowed hours for reimbursement to the district.**

Roll call: Hughes, yea; Krupps, yea; Blakeley, yea; Fullerton, yea; McCaskill, yea; Heinecke, yea.

**Motion by Krupps, seconded by Heinecke, to approve the bid from Keck Plumbing for the BCHS plumbing work needed in the amount of \$107,250.**

Roll call: Fullerton, yea; Krupps, yea; McCaskill, yea; Hughes, yea; Blakeley, yea; Heinecke, yea.

**Motion by Blakeley, seconded by McCaskill, to Authorize Superintendent to begin the process of renovating and moving the Board of Education Office to the current Chorus Room and Music File Storage Room in order to make more space available at the Elementary School for Pre-K use or other Elementary School use at a total estimated cost of \$15,000 (AC, paint, flooring, locks/doors).**

Mrs. Phillips explained to the board the need for space for Pre-K gross motor skills at the elementary school. Space for Pre-K has been needed for some time now but with the importance of social distancing the need is more prevalent than ever. Mrs. Phillips discussed the changes that would need to be made to the Chorus Room were already slated to happen in the future.

Roll call: Heinecke, yea; Hughes, yea; Krupps, yea; Blakeley, yea; Fullerton yea; McCaskill, yea.

**Motion by Blakeley, seconded by McCaskill, to approve the destruction of closed meeting recordings over 18 months old.**

Roll call: Fullerton, yea; McCaskill, yea; Hughes, yea; Blakeley, yea; Krupps, yea; Heinecke, yea.

**Motion by Krupps, seconded by Blakeley, to adopt Resolution for the “filing of, inspection of and scheduling a public hearing on” the tentative 2020-2021 (FY21) budget for Brown County School District.**

Roll call: Blakeley, yea; McCaskill, yea; Krupps, yea; Fullerton, yea; Hughes, yea; Heinecke, yea.

**Motion by Blakeley, seconded by Fullerton, to approve the authorization of Vicki Phillips, Superintendent of Brown County School District, to hire BCSD staff as needed until the August 26, 2020 meeting.**

Roll call: Hughes, yea; Fullerton, yea; Heinecke, yea; McCaskill, yea; Krupps, yea; Blakeley, yea.

**Motion by McCaskill, seconded by Fullerton, to approve the Board of Education meetings to be held monthly on the fourth Wednesday of the month, except in November and December, which will be held the third Wednesday at 6:00 pm in the BCSD Board of Education Office.**

Roll call: McCaskill, yea; Heinecke, yea; Hughes, yea; Fullerton, yea; Blakeley, yea; Krupps, yea.

The Board performed the first reading of Press Plus Issue 104 which included the following policy section changes:

- a. 4:180 Pandemic Preparedness; Management; and Recovery
- b. 7:345 Use of Educational Technologies; Student Data Privacy and Security
- c. 2:220-E9 Exhibit – Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration
- d. 7:340 Student Records
- e. 7:190 Student Behavior
- f. 2:220 Board of Education Meeting Procedure
- g. 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

**Motion by Blakeley, seconded by Hughes, to approve the IHSA HeadStrong Concussion Insurance Plan.**

Roll call: Fullerton, yea; Blakeley, yea; Heinecke, yea; Krupps, yea; Hughes, yea.

**Motion by seconded by to approve the 1<sup>st</sup> Agency Student Insurance Plan.**

Roll call: Heinecke, yea; McCaskill, yea; Blakeley, yea; Hughes, yea; Krupps, yea; Fullerton, yea.

**Motion by Blakeley, seconded by Hughes, to enter closed session at 7:26 p.m. for the following subjects: a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District.**

Roll call: Hughes, yea; Blakeley, yea; Heinecke, yea; McCaskill, yea; Krupps, yea; Fullerton, yea.

**Motion by McCaskill, seconded by Fullerton, to return to open session at 8:02 p.m.**

Roll call: Krupps, yea; McCaskill, yea; Blakeley, yea; Fullerton, yea; Hughes, yea; Heinecke, yea.

**Motion by Hughes, seconded by McCaskill, to approve the minutes of closed session.**

Roll call: Hughes, yea; Heinecke, yea; Krupps, yea; McCaskill, yea; Fullerton, yea; Blakeley, yea.

## **Personnel Listing – July 22, 2020 BOE Meeting**

***Approval:***

Kevin Dieterle – Volunteer JH Baseball Coach

Jeri Hodge – Football & Basketball Cheer Coach – split stipends with Polly Hohenbery

Polly Hohenbery – Football & Basketball Cheer Coach – split stipends with Jeri Hodge

***Resignation:***

Kristen Aaltonen – High School Biology Teacher – effective immediately

Emily Bystry – JH Girl Basketball Coach

Emily Ford – Football & Basketball Cheer Coach

**Motion by McCaskill, seconded by Fullerton, to approve Recommended Personnel Action (Employment, Resignations, Transfers, Retirement, Dismissals, Mentoring Application)**

Roll call: Hughes, yea; Krupps, yea; McCaskill, yea; Heinecke, yea; Blakeley, yea; Fullerton, yea.

**Motion by Blakeley, seconded by Hughes, to approve an Amendment to Superintendents Contract which sets Mrs. Phillips' retirement date as June 20, 2022 and allows for a salary increase equal to the allowances set by the Teacher Retirement System of a maximum of six percent per year.**

Roll call: Krupps, yea; Blakeley, yea; Hughes, yea; McCaskill, yea; Fullerton, yea; Heinecke, yea.

**Motion by McCaskill, seconded by Krupps to adjourn at 8:05 p.m.**

Motion carried by acclamation.

DRAFT